



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Corporate Services Committee Meeting
March 5th, 2024

PRESENT: Jason Corbett Donna Clark
Dan MacInnis Steve Featherstone
Narry Paquette

STAFF PRESENT: Nicky Kunkel, CAO/ Clerk Treasurer
Alex Hackenbrook, PW Manager
Andree Gagne, Deputy Clerk Treasurer
Ann Carr, Planning Administrator

NOTE: the meeting was delayed in starting as a previous Special Council meeting went over the allocated time. The first part of this meeting where staff and the Committee went through the Town Hall Draft presentation was not recorded.

No. 1 Call to Order

No.1

Moved by Jason Corbett

Seconded by Steve Featherstone

THAT this meeting be opened at 7:27 p.m.

Carried Dan MacInnis

No. 2 Adoption of Agenda

No.2

Moved by Steve Featherstone

Seconded by Jason Corbett

THAT the agenda dated the 5th day of March, 2024 be adopted as prepared..

Carried Dan MacInnis

No. 3 Disclosure of Pecuniary Interest: None for this session

No. 4 Adoption of Previous Minutes

No.3

Moved by Donna Clark

Seconded by Steve Featherstone

THAT the Minutes of the Corporate Services Committee of January 15, 2024 be adopted as circulated.

Carried Dan MacInnis

No. 5 Presentation & Delegations (none for this session)

No. 6 Staff Reports

a. Review of Town Hall Presentation – for discussion only

b. Report from Public Works Manager regarding the new Blue Box Program taking affect in 2025.

No. 4

Moved by Jason Corbett

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to Opt-in and continue to operate the blue box program on behalf of Circular Materials under a Depot Operations Agreement.

Carried Dan MacInnis

c. Report from Public Works Manager regarding equipment replacement

No. 5

Moved by Donna Clark

Seconded by Steve Featherstone

That the Corporate Services Committee authorizes the Public Works Manager to seek quotes and trade-in values for the replacement of the 2004 and the 2015 Backhoes for a new backhoe and excavator and report back to the Committee.

Carried Dan MacInnis

d. Report from CAO Clerk-Treasurer regarding Medical Center

No. 6

Moved by Steve Featherstone

Seconded by Jason Corbett

That the Corporate Services Committee recommends to Council to authorize the CAO Clerk Treasurer to receive quotes for the necessary medical center renovations.

Carried Dan MacInnis

No. 7 Items for Council Discussion

a. Receive and review the 2021 – 2023 Landfill Report

No. 7

Moved by Donna Clark

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to receive the Pinchin 2021-2023 Landfill Report and agree to enter into another 3-year agreement for Landfill services.

Carried Dan MacInnis

b. Receive and review the Roads Needs Study

No. 8

Moved by Jason Corbett

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to receive the 2023 Roads Needs Study and further that staff work with the consultants to include costs of a 6" rise in gravel roads.

Carried Dan MacInnis

c. I) Capital Considerations for 2024

No. 9

Moved by Jason Corbett

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to authorize the municipal engineer to begin a municipal class environmental assessment and tender for the replacement of Trunk Road Bridge.

Carried Dan MacInnis

ii) Capital Considerations for 2024

No. 10

Moved by Donna Clark

Seconded by Jason Corbett

That the Corporate Services Committee recommends to Council to authorize the municipal engineer to assess and work with staff to tender for the rehabilitation of the following road: Development starting from Mount Pleasant in 2 kms sections.

Carried Dan MacInnis

No. 8 Committee Motions (none for this session)

No. 9 Correspondence (none for this session)

No. 10 Adjournment

No.11

Moved by Donna Clark

Seconded by Steve Featherstone

THAT this meeting be adjourned at 9:59 p.m.

Carried Dan MacInnis

CHAIR

CLERK